



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, August 23, 2016 – City Council Chambers
12:00 p.m.**

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**WITH Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan, Councillor D. Reynard, Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase**

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Operations & Infrastructure Manager, Andrew Glassco, Community & Development Services Manager, Adam Smith, Special Projects and Research Officer

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Smith delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Amend the 2016 Operating & Capital budget for the following items:
  - withdraw funds from the Computer Systems Reserve in the amount of \$45,000 to offset the cost of virtual server equipment and two DVRs
  - withdraw funds in the amount of not more than \$300,000 from a combination of Federal Gas Tax and the Roads, Sidewalks, Storm Sewer and Water & Wastewater Reserves and potentially NOHFC funding, if approved, to offset the cost of engineering design and tender services for a T- Intersection at Second Street South, Water Street and Bernier Drive
  - withdraw funds from the Water & Wastewater Reserve in the amount of \$20,000 to offset the cost of a second pump for the Pine Portage Road Booster Station
  - to reallocate \$40,000 for the 2016 Gear Box Replacement project
  - to withdraw funds from the Cemetery Reserve in the amount of \$8,000 for the purchase of GIS Mapping services for the Cemetery
  - to reallocate funds in the amount of \$15,000 for the demolition of second entrance stairs at the Keewatin Memorial Arena
  - to reallocate funds in the amount of \$15,000 for the Deck Repairs/Resurfacing project at the Kenora Library
  - to reallocate funds in the amount of \$3,000 for the HVAC Unit replacement project at the Kenora Library
  - to reallocate funds in the amount of \$12,910 for the Thistle Pavilion Deck project

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor R. McMillan declared indirect pecuniary interest as it relates to resolution number 24, 26 and 27 regarding the Kenora Police Services Board as his spouse is a member of the KPSB and receives remuneration. The resolutions relate to the KPSB.

## **Confirmation of Minutes**

### **1. Moved by R. McMillan, Seconded by D. Reynard & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held July 19, 2016

## **Deputations**

Dr. Kit Young Hoon, Medical Officer of Health from the Northwestern Health Unit presented regarding problem gambling. Gambling is public health issue because of link with problem gambling. Gambling behaviour includes continuous or periodic loss of control over gambling; preoccupation with gambling and money with which to gamble; irrational thinking; and continuation of activity despite adverse consequences. Problem gambling associated with negative impacts on physical and mental health, including co-related substance use/addiction, depression and suicide. This is of particular relevance and concern in the NWHU region, where rates of suicide and self-harm are already amongst the highest in the province, along with rates of substance misuse and other mental/behavioral disorders. Problem gambling also increases alcohol-related traffic fatalities, financial difficulties, family breakdown, divorce and compromised child development. Problem gambling affects some groups more than others - males, youth, older adults, Indigenous peoples, and individuals/families with low incomes. This disproportionate impact contributes to poverty and socioeconomic inequalities. At least half of the NWHU region population falls into one or more of the higher risk population groups. In the NWHU area the higher-risk populations include:

Youth (18-29) – 12,700 people, about 16% of our population

Older adults (45-64) – 22,700 people, about 28% of the population

Indigenous peoples – 23,900 people, about 30% of the population

People in low-income – 9,000 people, about 11% of the population

People with less than post-secondary education - 43,600 people, about 54% of the population

Easier access to gambling venues leads to increased problem gambling. Problem gambling rates are highest among players who gamble in casinos. The proposed casino in Kenora is to have 300 slot machines and table games both of which are forms of gambling with higher rate of problem gamblers. The willing-host community Council, if they are the final location of the casino, require casino policies at the new casino that have evidence base for reducing the incidence of problem gambling. Not being open 24 hours and being closed 6 hours/day. Other suggestions include having no ATM available

at the venue, no alcohol service on gaming floor, no casino loyalty programs, mandatory player card system, no casino credit, mandate maximum daily loss, maximum the bet size.

Dr. Young Hoon offered for her or her staff to meet with Council to address any questions at any time.

Mayor Canfield thanked Dr. Young Hoon for her presentation.

### **Additions to the Agenda**

None

### **Appointment to the Environmental Advisory Committee**

#### **2. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the resignation of Roger Ritsema from the Environmental Advisory Committee; and further

That Council hereby appoints Steven Iriam to the Environmental Advisory Committee for the term at the pleasure of Council.

### **Budget Amendment – IT Equipment**

#### **3. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council hereby approves an additional allocation of \$45,000 to be funded through the Computer Systems Reserve for the purchase of virtual server equipment and two DVRs; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23, 2016 meeting to withdraw funds from the Computer Systems Reserve in the amount of \$45,000 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

### **IUFRO Conference Sponsorship**

#### **4. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby supports the sponsorship of the International Union of Forest Research Organizations being held in Kenora September 25-29, 2016 at the Bronze level of \$1,000.

### **Major Projects Listings**

#### **5. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the Top Capital Priorities listing as attached to the CAO's report dated July 30, 2016; and further

That Council hereby directs administration to aggressively pursue funding opportunities for these priority capital works.

**Discussion:** Councillor McMillan wanted to ensure that the list was left open for changes. Councillor Smith suggested that within the Beaches, Parks and Trails report there could be smaller things to be addressed on a smaller scale. Example would be to add a barbeque area and bigger shade area for Keewatin Beach, benches throughout various parks. She encouraged staff to pick away at smaller projects as much as possible annually within budgets.

### **Organizational Review Release**

#### **6. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby approves the Organizational Review Report and the related Community Consultation document for release to the public; and further

That Council hereby directs administration to release the individual department review reports to the public no later than September 30, 2016; and further

That Council hereby approves the organizational review update report dated July 2016 as prepared by the Special Projects & Research Officer.

### **Strategic Plan Update**

#### **7. Moved by R. McMillan, Seconded by D. Reynard & Carried:-**

That Council hereby approves the updated City of Kenora Strategic Plan – Our Vision is 20/20 (Updated August 2016).

### **Sister Community Request**

#### **8. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council supports the request from the Town of Powerview-Pine Falls to declare the community a "Sister Community".

### **Realignment of Second Street S, Bernier Dr. & Water St.– T-Intersection**

#### **9. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora approves an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Strategic Economic Infrastructure Program in the amount of \$1,000,000 for engineering and construction of a T Intersection at Water Street, Bernier Drive and Second Street; and further

That Council hereby approves an additional 2016 allocation of not more than \$300,000 to be funded through a combination of Federal Gas Tax and the Roads, Sidewalks, Storm Sewer and Water & Wastewater Reserves, and potentially NOHFC funding if approved, for the securing of Engineering design and tender services; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23,

2016 meeting to withdraw funds from a combination of Federal Gas Tax and the Roads, Sidewalks, Storm Sewer and Water & Wastewater Reserves and potentially NOHFC funding, if approved, in the amount of not more than \$300,000 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose; and further

That Council hereby directs staff to include the remainder of the costs for the realignment of the Second Street South, Water Street and Bernier Drive intersection for consideration in the 2017 capital budget; and further

That Council approves the sole-source selection of a consulting firm for the Engineering design, tender and contract administration works.

### **Budget Amendment – Pine Portage Rd Booster Station Pump**

#### **10. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an additional allocation of \$20,000 to be funded through the Water & Wastewater Reserve for the purchase and installation of a second pump for the Pine Portage Booster Station; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23, 2016 meeting to withdraw funds from the Water & Wastewater Reserve in the amount of \$20,000 to offset the cost of this purchase and installation; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

### **Budget Amendment–Wastewater Treatment Plant Gear Box Replacement**

#### **11. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That Council hereby approves an additional allocation of \$40,000 for the installation of one gear box at the Wastewater Treatment Plant, a project carried over from 2015, to be funded through the reallocation of \$40,000 for the Gear Box Replacement project approved for 2016; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23, 2016 meeting to reallocate \$40,000 for the 2016 Gear Box Replacement project to offset the cost of installation; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

### **Budget Amendment – Cemetery GIS Mapping**

#### **12. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council hereby approves an additional allocation of \$ 8,000 to be funded through the Cemetery Reserves for the purchase of GIS Mapping services for the Lake of the Woods Cemetery; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23, 2016 meeting to withdraw funds from the Cemetery Reserves in the amount of \$ 8,000 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

**Budget Amendment – Keewatin Arena Stairs Demolition**  
**13. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves an additional allocation of \$15,000 to be funded through the reallocation of funds from the Lighting and Astrofoil project for the demolition of the 2<sup>nd</sup> concrete entrance stairs at the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23<sup>rd</sup> 2016 meeting for the purpose of this reallocation of funds; and further

That Council gives three readings to a by-law to amend the 2016 budgets for this purpose.

**Budget Amendment – Kenora Library Deck Repairs/Resurfacing**  
**14. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby approves a re-allocation of \$15,000 to be funded through the Exterior Brick Repairs project for completing the Deck Repairs/Resurfacing project that requires \$25,500.00 to complete as lowest bid price received; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23<sup>rd</sup>, 2016 meeting for the purpose of a reallocation of \$15,000 through the Exterior Brick Repairs Project; and further

That Council gives three readings to a by-law to amend the 2016 budgets for this purpose.

**Budget Amendment – Kenora Library HVAC Unit**  
**15. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby approves a re-allocation of \$3,000 to be funded through the Exterior Brick Repairs project for completing the HVAC Unit replacement project which has a budget of \$12,500 but requires \$14,400 to complete from bid price received; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23<sup>rd</sup>, 2016 meeting for this purpose; and further

That Council gives three readings to a by-law to amend the 2016 budgets for this purpose.

### **Budget Amendment – Thistle Pavilion Deck**

#### **16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves a re-allocation of \$5,080 to be funded through the Discovery Centre Interior Painting project remaining balance and \$7,830 to be funded through the Thistle Pavilion Ventilation project remaining balance to complete the Thistle Pavilion Deck project which requires an additional \$10,000 to complete; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its August 23<sup>rd</sup>, 2016 meeting for this purpose; and further

That Council gives three readings to a by-law to amend the 2016 budgets for this purpose.

### **Enabling Accessibility Grant Application**

#### **17. Moved by M. Goss, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora approves an application to the Employment and Social Development Canada, Enabling Accessibility Fund for the creation of an accessible path through Garrow Beach and an Accessible platform which leads directly to the water.

### **Northwest Business Centre Internship Position**

#### **18. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora approves an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Internship Program for a two year intern for the Youth Program Coordinator position for the Northwest Business Centre beginning September 19, 2016 and ending September 19, 2018.

### **Request for Resolution of Support–Lot Creation in Unorganized Territory**

#### **19. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That in consideration of no perceived impacts to the City of Kenora, Council hereby supports an application for consent submitted to the Ministry of Municipal Affairs ('MMA') by Pre Kay Enterprises Limited, owner and Lakeland Consulting Services, agent, for property legally described as Part Location 329P, Part 1 Plan 23R-3963, West of City of Kenora, District of Kenora.

## **2016 Q2 Investments**

### **20. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the 2016 Second Quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora Investments.

**Discussion:** Councillor Reynard requested a summary of where we are to date. The municipal annual goal is \$1.1 million but with the current reporting it is difficult for Council to know if after 6 months if the City is on target to meet that.

## **FedNor Amending Agreement – DTR III Project**

### **21. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a by-law to authorize the execution of an amended funding agreement between Industry Canada (FedNor) and the Corporation of the City of Kenora for the DTR Phase III Project; and further

That the CAO be authorized to execute this agreement.

## **NOHFC Amending Agreement – Coney Island Project**

### **22. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That Council gives three readings to a bylaw to authorize the execution of an amendment agreement between NOHFC and the Corporation of the City of Kenora for the Coney Island Development Project; and further

That the CAO be authorized to execute this agreement.

## **Recreation Department – 2<sup>nd</sup> Quarter Report**

### **23. Moved by D. Reynard, Seconded by S. Smith & Carried:-**

That Council hereby accepts the 2016 second quarter report for the Recreation Services Department.

## **Various Committee Minutes**

### **24. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- July 19 – Heritage Kenora Committee; and

That Council hereby receives the following Minutes from other various Committees:

- April 20 – Kenora Police Services Board
- May 31 – District of Kenora Home for the Aged Board of Management
- June 16 – Kenora District Services Board; and further



That these Minutes be circulated and ordered filed.

### **Water Wastewater System Monthly Summary June 2016**

#### **25. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby accepts the June 2016 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **December 2015 Financial Statements**

#### **26. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as December 31, 2015.

**Discussion:** Council would like to review what is deemed as housekeeping, as these financial reports are coming directly to Council. Council would like to see any reports that are financial related come directly to Committee of the Whole.

### **June 2016 Financial Statements**

#### **27. Moved by L. Roussin, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora June 30, 2016.

**Discussion:** It was questioned what the status is of our new financial system is and when Council will see the reporting on the new system which will produce regular financial statements. CAO Karen Brown advised that the project is continuing to be worked on and finance staff will produce them manually if need be to report to managers, supervisors and Council. Staff are for the significant part converted, and primarily on the new system, it is related to the conversion that we are still partially relying on the old system.

### **Ontario 150 Grant Application**

#### **28. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

Whereas the Ontario150 Community Celebration Program application period ends on September 2<sup>nd</sup> and the Ontario150 Partnership Program ends on September 30<sup>th</sup>; and

Whereas municipalities may apply for two projects under the Community Celebration Program and one project under the Partnership Program;

Now Therefore Be It Resolved that Council direct staff to apply under the Community Celebration Program for Scotiabank Hockey Day in Canada and the Canada Summer Games 2017 and apply under the Partnership Program to deliver the Swim to Survive program at the Kenora Recreation Centre.

**Discussion:** Both projects are very worthwhile and bringing municipal significance to our community.

### **Approval of By-laws**

#### **29. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #88-2016** – Confirm the proceedings of Council
- #89-2016** – Budget Amendment – IT Equipment
- #90-2016** – Budget Amendment - Realignment of 2<sup>nd</sup> St S, Bernier Dr & Water St
- #91-2016** – Budget amendment – Pine Portage Road Booster Station Pump
- #92-2016** – Budget amendment – Wastewater Treatment Plan Gear Box Replacement
- #93-2016** – Budget Amendment – Cemetery GIS Mapping
- #94-2016** – Budget Amendment – Keewatin Arena Stairs Demolition
- #95-2016** – Budget Amendment – Kenora Library Deck Repairs/Resurfacing
- #96-2016** – Budget Amendment – Kenora Library HVAC Unit
- #97-2016** – Budget Amendment – Thistle Pavilion Deck
- #98-2016** – FedNor Amending Agreement - DTR III Project
- #99-2016** – NOHFC Amending Agreement - Coney Island Project

### **Notices of Motion**

**In accordance with Council's Procedural Bylaw # 173-2015, Councillor R. McMillan introduced the following Notice of Motion which will appear as a resolution on the September 13, 2016 Council agenda:**

Whereas at the June 19, 2016 meeting of Council, a request was made to Council, from a staff perspective, asking what other information Council needs to help them make their decision on the Events Centre Project.;

Whereas at the June 19, 2016 meeting of Council, it was confirmed that the senior managers would independently identify the top 10 projects as seen by administration and that they would work toward developing a report that would come forward at the August Committee of the Whole meeting;

Whereas it was noted, at this meeting, that Council wishes to speak to the Minister responsible at AMO, regarding funding opportunities for this type of project and, that Council wants to understand the phase II asset management plan, as well as the status of casino development prior to moving forward;

Whereas at the August 9, 2016 Committee of the Whole meeting the co-chairs of the Event Centre Committee did make a deputation to Council as a last opportunity to address any concerns and offer assistance to aid Council's decision and; to respectfully request that Council make a decision as to whether or not they support this project in particular a second ice surface;

Whereas during the discussion at the August 9, 2016 Committee of the Whole meeting a further request was made to bring forward the Kenora Event Centre Schematic

Design and Business Case report, including updated information addressing the analysis of capital costs should a decision be made to phase in the construction of the facility, for discussion and deliberation;

Therefore be it resolved that this report come forward for discussion and deliberation at the September 13, 2016 council meeting. The purpose being to provide clear direction to the Event Centre Committee, City of Kenora staff and our community of either Council's support for the project or a decision to not proceed.

That should Council decide on continued support the debate would provide the opportunity to provide direction as to how the project would proceed either in part or in whole, dependent upon government funding, conditional on local fundraising or, scaling back the project to reduce the capital investment.

### **Proclamations**

- Prostate Cancer Awareness Month (September)

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor McMillan highlighted the AMO Conference and was pleased with the meetings with the various Ministers
2. Councillor Goss was very pleased with the Kenora Leisure Guide and it is very well done. It will be distributed to local citizens as well as on line.
3. Mayor Canfield added to the AMO Conference and having the Premier here the week before the conference was helpful. Conference had over 1,900 delegates. He added the rowing event this past weekend was very successful and the 2017 Canada Games event is going to be very busy for the City.

### **Adjourn to Closed Session**

#### **30. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That pursuant to Section 239 of the Municipal Act, as amended, authorization is hereby given for Council to move into a Closed Session at 12:55 p.m. to discuss items pertaining to the following:-

#### **Education & Training Members of Council (1 item)**

### **Reconvene to Open Meeting**

Council reconvenes to open session at 2:48 p.m. with no reports from its closed session.

### **Close of Meeting**

#### **31. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 2:48 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2016**

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**Mayor**

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**City Clerk**